



**ICAR-NATIONAL RESEARCH CENTRE ON PIG
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
RANI, GUWAHATI-781131(ASSAM)**

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F.No.688/NRCP/2016-17

Date: 13.10.2016

TENDER NOTICE

ICAR – National Research Centre on Pig, Rani, Guwahati is organizing Pig Expo cum Technical Seminar on 28th and 29th November 2016 at Rani High School Ground, Rani, Guwahati. Tenders are invited for Preperation/Installation of Stall and Supply of Lunch and Refreshments. Details of specifications are mentioned in Annexure 1 and Terms and Conditions of the Contract at Annexure II.

Closing date of tender: 28.10.2016, 11.30 A.M

Opening date of tender: 28.10.2016, 11.40 A.M

Administrative Officer

A. SPECIFICATION FOR STALL & STAGE

Sl. No.	Particulars	Approximate Size	Approx. Number	Per unit rate (Rs.) To be filled by Agency/Bidder
1.	Dome Shaped Iron Hangar For Meeting, sitting facility for VIP including carpet to floor, fans and adequate lighting	2,000 sq ft	01	
2	VIP Dias with Carpet	500 sft	1	
3	Dias VIP Chairs	Standard size	10	
4	Dias Table Decoration	As per requirement	01	
5	Platform in front of VIP sitting area along with standard fittings and carpet	1500 Sqft	01	
6	Chemical Toilet For VIP	Standard size	01	
7	Sofa Set for VIP sitting	Three seater	6	
8	Chairs with Cover	Standard size	100	
9	Plastic Chairs for sitting	Standard size	300	
10	Bamboo Stall with Kurchi Design Cloth along with two chairs, one table (approx 5' X 5'), one power point, carpet for floor, one fan and adequate lighting.	12x12 sq feet	35	
11	Installation of Dining Hall for Farmer with pandhal. Sitting table, chairs and other provisions for 300 persons per sitting.	L/S	01	
12	Steel Barricade with G.I. Sheet & Cloth Covering		1000 RT	
13	Sound System along with speakers and public address system.	Suitable size	01	
14	Field Lighting, Stall Light with Generator	Covering entire area	As per requirement	
15	Welcome Gate of suitable size at the entrance of ground along with two hoardings	Gate of Standard size. Hoarding size - 20 ft X 20 ft each)	01	

B. SPECIFICATION FOR LUNCH & REFRESHMENT

Sl. No.	Items	Approximate quantity	Per unit rate (Rs.) To be filled by Agency/Bidder
	Refreshments		
1.	High Tea (Sweet - 2, Salted Kaju - 10g, Cutlet - 1, Tea/Coffee - 150ml) along with plates and cups.	400 nos. X 2 day	
2.	Drinking Water dispensers along with drinking water container and disposable glasses	10 dispensers. 50 water containers	
3.	Hand wash facility for VIPs and participants	Hand washing of ten persons at a time	
	PACKET LUNCH		
1.	Packed Lunch (Chicken Biryani – 250 G, Bottled Water -500 ml, Salad, pickle)	500 nos. X 2 days	
2.	Packed Lunch (Veg Biryani with Paneer - 250G, Bottled Water - 500ml, salad, pickle)	200 nos. X 2 days	
	VIP Lunch		
1.	Packed Lunch (Rice Special Quality, Dal, Fish Curry, Chicken Curry, Mix Veg, Paneer Curry, Sweet, Raita, Salad, Pickle)	200s. X 2 days	

C. Important terms and conditions

- 1) Quoters are advised to visit the venue prior to submission of quotations.
- 2) Rates shall be quoted by the agency by considering following points:
 - a. Firm has to provide manpower required for supply of food and refreshments.
 - b. Cleaning of venue prior to and after completion of the program will be the responsibility of the selected firm/ agency.
 - c. Suitable security personnel is to be provided for securing the provided items including stall, stall items etc on both day and night of period of the Expo.
- 3) Number of stalls, space of stalls, space of meetings, number of food packets, and all other items mentioned above are bound to vary depending on the confirmation of participation. Hence, quotes may be submitted on per unit or per square feet or per packet basis as applicable in the above given format.
- 4) Any other information pertaining to essential items required for organizing such events may be mentioned separately along with rates.
- 5) Firm must provide all the manpower required for installation, un-installation, loading and unloading of the items.

OTHER TERMS & CONDITIONS

1. The firm has to submit **tender fees of Rs. 500.00** (Rupees Five Hundred) in shape of Demand Draft in favour of Director, ICAR-NRC on Pig, Guwahati along with Tender Document. **Tender fee is Non Refundable.**
2. The firm has to submit **EMD of Rs. 5000.00** (Rupees Five Thousand) in shape of Demand Draft in favour of Director, ICAR-NRC on Pig, Guwahati along with Tender Document. **EMD is Refundable.**
3. **The Quotation(s) should be sealed and Superscripted on cover “Quotation for Pig Expo 2016” and addressed to the undersigned.**
4. The rates Quoted (in Indian Rupees) should be F.O.R. ICAR - NRC on Pig, ICAR, Rani, Guwahati-781131 excluding VAT/Taxes. **VAT & Taxes should be shown separately.**
5. Sales Tax/ Vat Registration Certificate shall be enclosed along with Clint list with date of execution of work.
6. Name & contract Number of the supervisor who will undertake the work shall also be mention in the tender.
7. No Advance payment will be made. Payment will be made only after satisfactory completion of work/contract.
8. **The Director, ICAR-NRC on Pig, Guwahati reserves the right to cancel the contract at any time, if the performance of the agency is not satisfactory.**
9. All the items should be genuine and comply with quality standards.
10. Rates quoted by the firm should be valid up to the contract period.
11. **The Director ICAR-NRC on Pig, ICAR, Rani, Guwahati does not bind himself to accept the lowest quotation or any other quotation and reserves the right to cancel any quotation or all quotations without any notice. The decision of the Director, NRC on Pig, Rani, Guwahati is final.**
12. **A certificate to the effect that supply & execution of the work “.....name of the firm” was satisfactory should be obtained by the firm from the Department/office, where the firm executed the work and shall be submitted alongwith the tender document.**
13. The quoted specification should be prepared after taking into consideration the advertised specification and the terms & conditions of the Tender strictly.

S/d

Administrative Officer

Copy to:

- 1..Notice Board ICAR-NRC on Pig, Guwahati.
2. Newspaper.
- 3.NRCP website.