



**NATIONAL RESEARCH CENTRE ON PIG**  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**RANI, GUWAHATI-781131**



Phone No.0361 2847195

F.No-287/NRC (P)/2008-09

Date: 22.09.2011

## NOTICE INVITING TENDER

Sealed Tenders are invited up to 04.00 P.M on 11.10.2011 from reputed genuine printer/suppliers/manufacturer/authorized dealers/experts for **Annual Rate Contract for printing of Annual Report, Technical Bulletins, News Letter, Leaflet etc.**, who have valid registration / income tax / sales tax numbers:-

**Note:**

- A) The Tender document is available at our Web-site: [www.nrcp.in](http://www.nrcp.in).
- B) Cost of **Tender Application Fee (Rs.500/- non refundable)** and **EMD (Rs.5,000/-)** to be submitted in shape of D.D. in f/o "**DIRECTOR, NRC on PIG, ICAR**" payable at Guwahati along-with tender documents.
- C) Last date of receipt of Tenders in Office is **04.00 P.M on 11.10.2011**.
- D) Date of Opening of Tender is **11.00 AM on 12.10.2011**.

S/d  
**Administrative Officer.**

## **TERMS & CONDITIONS**

**PRICE BASIS:** Rates to be quoted are inclusive of all taxes & duties, packing, forwarding, loading & unloading and freight upto National Research Centre on Pig, ICAR, Rani, Guwahati, Assam.

**TENDER FEE & EARNEST MONEY DEPOSIT (EMD):** Tender must be accompanied with Tender Fee of Rs. **500.00** & EMD/ Bid Security of Rs. **5000.00** in the shape of Demand Draft drawn in favour of The, Director, NRC on Pig, ICAR payable at Guwahati.

**DOCUMENTS REQUIRED:** Latest Sales Tax & Income Tax Clearance certificate along with client list must be attached with Tender.

**AUTHORISATION LETTER:** If the bidder is quoting on behalf of Manufacturer, valid Authorization letter must be enclosed.

**ACCEPTANCE OF TENDER:** The sealed tenders filled in all respect with signatures in all pages must be sent only by Registered/ Speed Post or Person to reach within **04.00 P.M** on or before **11.10.2011**. Incomplete Tenders and Tenders received after specified time will not be accepted. NRC on Pig, ICAR is not responsible for any type of delay in arrival of Tender. Once Tender is accepted it cannot be allowed for withdrawal. The decision of quantity of order shall be subject to approval of The Director, NRC on Pig, ICAR and his decision is final and binding.

**VALIDITY:** Rates quoted must be valid upto the contract period.

**OPENING OF TENDER:** Tenders will be opened by the committee at **11.00 A.M** onwards on **12.10.2011** at NRC on Pig, ICAR, Committee Hall, Rani, Guwahati, Assam in presence of interested Bidders/ their authorized representatives. You are at liberty to be present or authorize a representative to be present at the time of opening of the tender on your behalf should be indicated in your tender. Please also state that name and address of your permanent representative, if any.

**PREPARATION OF TENDER:**

- a) The schedule of the tender form should be returned intact whether you are quoting for any items or not. Page should not be detached but when items are not being tendered for the corresponding space should be defaced by some words as 'Not quoting'.
- (b) In the even of space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the tender number and be fully signed by the bidder. In such cases reference to the additional pages must be made in the tender form.
- (c) In any modification of the schedule is considered necessary, bidders should communicate the same by means of a separate letter sent with the tender.

**SAMPLES:**

**Tender samples are not required** unless specifically called for QUOTATIONS/OTHERS WITHOUT SAMPLES WERE SAMPLES ARE SPECIFICALLY CALLED FOR ARE LIABLE TO BE CANCELLED. Each sample should bear either in specification or in the schedule to tender: -

- (a) Your name and address.
- (b) Tender No.
- (c) Date of opening
- (d) Any other description of necessary, written clearly on it.

The samples should be sent on or before the closing date. The cost & freight to sending the samples shall be borne by the tender & there will be no obligation on the part of the receiving officer for the safe custody. Bidders who do not submit the sample by the time specified in the schedule will run the risk of their tenders being ignored.

**RIGHT TO ACCEPTANCE:**

This office does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and bidder shall supply the same at the rate quoted. Bidder is at liberty to tender for the whole or any portion or to same in the tender that the rate quoted shall apply only if the entire quantity is taken from the tender.

**PRE-INSPECTION OF STORES BY THE SUPPLIER:**

In case a contract is placed on you as a result of this tender, you should satisfy yourself that the stores are in accordance with the terms of the contracts and fully confirm to the required specification by carry out through pre-inspection. Such precaution on your part should minimize the change of rejection in inspection and the consequences thereof.

The suppliers should also ensure that the items/stores for which rates are quoted are under the running rate contracts concluded by the DGS&D. If so copy of the r/c may also be supplied along-with the tender.

**NOTE: Tender must be prepared as per the format enclosed (in 04 Nos of Pages).Tender should be filled in the columns excluding VAT/CST and other Taxes. VAT/CST and other Taxes should be written separately.**

S/d

**(Administrative Officer)**

For and behalf of NRCP, ICAR, RANI, Guwahati.

**Annexure-A**

**Rates should be filled in the columns excluding VAT/ CST and other Taxes only. VAT/CST and other Taxes should be written separately.**

Sl. No.	Description	Unit.	Rates of Annual Report Size: 22x28 cm (In Rs.)	Rates of Books Size: 18.0X24.5 cm (In Rs.)	Rates of Technical Bulletins Size: 18.0x24.5 cm (In Rs.)	Rates of Newsletter Size: 22x28 cm (In Rs.)	Rates of Folders. Size: 32x40 cm (In Rs.)
1.	DTP (including Tables) In English In Hindi	Per page					
2.	Rate for formatting (if matter given in floppy or CD)	Per page					
3.	Rate for colour proofing (Digital)	Per page (A4 size)					
4.	Rate for extra proof print – out i) In B/W ii) In colour	Per page (A4 size)					
5.	Rate for multi colour printing (In CTP Process) i) 1 <sup>st</sup> 1000 Nos. ii) Sub 1000 Nos.	Per 4 pages					
6.	Rate for B/W text printing In CTP Process) i) 1 <sup>st</sup> 1000 Nos. ii) Sub 1000 Nos.	Per 4 pages					
7.	Planning, Processing, Scanning etc. B/W Photograph / Illustration / Graph	Per Photograph / Illustration Graph					
8.	Planning, Processing, Scanning etc. Col. Photograph / Illustration / Graph	Per Photograph / Illustration / Graph					
9.	Rate for designing of Cover / Folder	Per Cover / Folder					
10.	Rate for designing of Graph / diagram / map i) In B/W	Per Graph / diagram / map					

	ii) In colour							
11.	Rate of Cover Printing ( multi colour In. CTP Process) i)One side Printing ii)Both side Printing	Per 500 copies or part there of						
12.	Binding Charges a)Perfect Binding Up to – 50 pages Up to – 100 pages Up to – 200 pages Up to – 300 pages Up to – 400 pages Up to – 500 pages	Per copy						
13.	b) Hard Board with 3 mm Smurfit Board and Cold Glue of high Viscosity. Up to – 100 pages Up to – 200 pages Up to – 300 pages Up to – 400 pages Up to – 500 pages Up to – 600 pages Up to – 700 pages	Per copy/per book						
14.	Lamination i)Matt ii)Gloss	Per Cover						
15.	UV Coating	Per Cover						
16.	Spot UV	Per sq. cm.						
17.	Foil Stamping	Per Cover						
18.	Embossing	Per sq. cm. Per Cover.						

Sl. No.	Rates of Paper Double Crown Size (20" x 30")	Per Ream (500 Sheets)
A		
1.	70 GSM Bilt or J.K. Maplitho	
2.	80 GSM Bilt or J.K. Maplitho	
3.	90 GSM Bilt or J.K. Maplitho	
4.	100 GSM Bilt or J.K. Maplitho	
5.	120 GSM Bilt or J.K. Maplitho	
6.	130 GSM Imported Art Paper (Gloss)	
7.	130 GSM Imported Art Paper (Matt Finish)	
8.	170 GSM Imported Art Paper (Gloss)	
9.	170 GSM Imported Art Paper (Matt)	
10.	250 GSM Imported Art Board(Gloss)	
11.	250 GSM Imported Art Board(Matt)	
12.	300 GSM Imported Art Board(Gloss)	
13.	300 GSM Imported Art Board(Matt)	

Sl. No.	Rates of Paper Double Demi Size (23" x 36")	Per Ream (500 Sheets)
A		
1	70 GSM Royal Ex. Bond	
2	80 GSM Royal Ex. Bond	
3	90 GSM Royal Ex. Bond	
4	70 GSM Bilt or J.K. Maplitho	
5	80 GSM Bilt or J.K. Maplitho	
6	90 GSM Bilt or J.K. Maplitho	
7	100 GSM Bilt or J.K. Maplitho	
8	120 GSM Bilt or J.K. Maplitho	
9	100 GSM Imported Art (Gloss)	
10	100 GSM Imported Art (Matt)	
11	130 GSM Imported Art (Gloss)	
12	130 GSM Imported Art (Matt)	

13	170 GSM Imported Art (Gloss)	
14	170 GSM Imported Art (Matt )	
15	250 GSM Imported Art (Gloss)	
16	250 GSM Imported Art (Matt )	
17	300 GSM Imported Art (Gloss)	
18	300 GSM Imported Art (Matt )	

Sl. No.	Rates of Paper Size (22" x 28")	Per Ream (500 Sheets)
A		
1	210 GSM Imported Art Paper (Gloss)	
2	210 GSM Imported Art Paper (Matt )	
3	250 GSM Imported Art Paper (Gloss)	
4	250 GSM Imported Art Paper (Matt )	
5	300 GSM Imported Art Paper (Gloss)	
6	300 GSM Imported Art Paper (Matt )	

Note: For Annexure-B, Price for Bitl and J.K Art Paper may also be quoted with samples. In case of Matt Paper, it should be equivalent to Emperor Matt only.