



NATIONAL RESEARCH CENTRE ON PIG
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
RANI, GUWAHATI-781131

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F.No: 98 (Vol.III)/NRCP/13-14/RC/

Date: 10.04.2013

RATE CONTRACT FOR CHEMICALS/GLASSWARES/PLASTICWARES/LAB
CONSUMABLES FOR 2013-2014 valid upto 31.03.2014.

Director, NRC on Pig, Guwahati invites tender for annual rate contract for Chemicals/Glasswares/Plasticwares and other lab consumables from the Reputed Manufacturer/Authorized Distributors & Dealers through Company.

All the interested firms are requested to kindly submit their tender in the prescribed format on or before 01.05.2013. For more details kindly visit our Institute website: www.nrconpig.in.

(B.P Dey)
Asstt. Administrative Officer

NOTE: Please Furnish the Required Information Completely as Incomplete/false information may result in Cancellation of Tender.

APPLICATION FORM FOR ENTERING INTO RATE CONTRACT FOR CHAMICALS, GLASSWARES, PLASTICWARES ETC. WITH NATIONAL RESEARCH CENTRE ON PIG, ICAR, RANI, GUWAHATI

1. Name & full address of the applicant:
.....
.....

2. Item/ materials for which Rate Contract desired / applied for
 - (a) Chemicals
 - (b) Plastic wares
 - (c) Glass wares
 - (d) Diagnostic Kits
 - (e) Assay Kits

3. If the Firm is under Rate Contract with
Other Govt. Deptt./ Res. Instt. Give details along with
Certified copies of rate contract.

4. Annual Turnover of the firm/ company
During financial year 2012-13
(enclosed documents in support of claim) Rs.Lacs.

5. Annual business volume with ICAR Institute
During 2012-13. Rs.Lacs.

6. Whether the firm is registered under company act 1956?
If yes, enclose certified copies:
In case firm is registered with other Govt. Deptt./ Agency,
the same may be stated with documentary evidence.

7. (a) Certified copies of state sales tax
Regn. No. TIN No. with date of validity
(b) Central sale Tax Regn. No.
(c) Latest copy of Sales Tax Return
(Please enclose copies relevant papers)

8. (a) Income Tax PAN No.
(in the name of firm/ Company & not individual)
(b) Latest copy of Return filed with Income Tax Department:

9. Whether latest manufactures price list is enclosed:
10. State whether your firm have been currently banned/ black listed
 by any Ministry/ Deptt. Of Central Govt. or any
 State Govt. If so give details
11. Bank details for e-payment:
 (a) Bank A/c No.
 (b) Bank Name
 (c) Branch Name
 (d) IFSC Code
 (e) Other details
12. In case you wish to enter into rate contract for imported goods, please furnish details as given below along with original latest printed catalogue:

Name of the Principal firm	Brand/ Make of the goods	Date of acquiring dealership	Date of expiry of Dealership	Prices in foreign currency or in Indian Rupees. Please enclose Price List & Catalogue.	Whether certified copy Dealership enclosed (Say Yes/ No)

13. Name & Address of authorized/valid dealer for NRCP, if any for the Year 2013-2014
- 14. Trade Discount along with certificate of not giving Higher discount to any other Department in India**
- 15. Rate of Discount Offer as in Special Cases for Bulk Purchase Where the total value of order exceed Rs. 1, 00,000.00**
16. Any other information vital for entering into rate contract.

Signature
 Name of Company/ Firm Complete address

Please write in your letter Pad

UNDERTAKING

We M/s i.e Authorized Distributor of(Please Mention Name of Manufacturer/ Foreign Principal) are fully satisfied with all the terms and conditions as mentioned vide Rate Contract Tender vide towards entering with Rate Contract for Supply of Chemicals/Glassware's/Plasticwares/Lab Consumables with NRC on Pig, Guwahati for the Year 2013-2014.

We will offer Discount @.....on each unit of products which is Maximum as applicable to the Govt. Research Organizations and ICAR Institutes. Further, we will offer Discount @.....as special case for bulk purchases, whenever the total value of order exceed Rs. 1,00,000.00 (Rupees One Lakhs).

We are submitting Demand Draft/Bank Guarantee/Fixed Deposit Receipt of Rs. 5000.00 (Rupees Five Thousand) vide No.....datedtowards Bid Security which may be converted into Performance Security, if Rate Contract is awarded to us.

Price list submitted by us with the Tender Document is the only one in circulation which will remain valid upto Entire Rate contract Period. No addition/alteration in respect of Price List will be made by us.

We Authorized M/s....., Address.....Telephone & Fax No.....Email id.....to obtain and execute order on our behalf for NRC on Pig, ICAR, Guwahati. (Authorization Letter is enclosed).

Further, we will supply the items within 45 days of the date of issue of supply order beyond which we will pay penalty @ 0.5% per week subject to maximum 10% of the total value of consignment as per the terms and conditions of Rate Contract to the Director, NRC on Pig, ICAR, Guwahati.

Initial/Signature
Name of Witness
Designation:
Address:
Date:

Initial/Signature
Name :
Designation:
Address:
Seal
Date

PLEASE NOTE: BID Security and Undertaking should be submitted individually/separately for each firm.

Terms & Conditions of Rate Contract

1. No equipments are covered under this contract.
2. **NRC on Pig, ICAR is exempted from the payment of Custom Duty & Central Excise Duty as per Govt. of India Notification vide No. TU/V/RG-CDE(1094)2012 dated 14.09.2012. Price List excluding Custom Duty & Central Excise Duty along with Price List including Custom Duty & Central Excise Duty should be furnished/submitted. Order will be issued as per decision of the Competent Authority.**
3. Freight, insurance charges, if any will not be borne by the purchaser. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight/transport charge.
4. That the delivery/ Supply will be made on F.O.R basis to this Institute, by road transport or train.
5. Sales Tax (Trade Tax) and other Govt. levies will be paid extra as applicable.
6. That the delivery of goods will be taken at the risk and cost of the supplier form railway/transport.
7. That the supply of material will have to be completed within 45 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/ contract value.
8. That the payment of the bill will be made within 30 days on receipt of the goods in satisfactory condition.
9. No revision in rate (on higher side) will be accepted during contract period.
10. That the order will be placed as per requirement irrespective of value of the order.
11. The firm may supply the required items as pr unit price mentioned in the price list/ tender.
12. The dispute arising between manufacturer and the purchaser will be referred to Arbitrator appointed by the D.G. ICAR, new Delhi for which sole arbitration and decision there on will be binding upon both the parties i.e. manufacturer/ supplier and purchaser.
13. Supply should be made in full against the order and shortage will be procured on the risk and cost of the supplier.
14. Part Supply shall not be accepted until and unless it is supported by convincing reasons and Approved by the Competent Authority of this Institute.
15. No payment will be made for unsatisfactory supply.
16. The articles should be securely packed to avoid damages etc. in transit.
17. Supply be made from the latest batch of production with the maximum life period & original packing.
18. Pre-receipted bills should be sent along with goods.
19. The R. Rs. And bills may be prepared in the name of the Director, National Research Centre on Pig, ICAR, Guwahati.
20. In case a proposal is accepted, the firm may be asked to sign an agreement with us while entering into rate contract.
21. While submitting the tender document, the Tenderer should specifically sign on each page of the tender document.
22. The Tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.
23. The Director, NRCP, ICAR, Guwahati reserves the right to cancel the rate contract without assigning any reason.
24. The Rate Contract will be valid upto 31.03.2014 which may be extended by the Competent Authority of this Institute.

Signature of Tenderer

INSTRUCTION TO BIDDERS/ TENDERERS

1. The Rate Contract will be valid for the period of 12 months from date of award of Rate Contract. The period may be extended upto 6 months, if required.
2. Incomplete proposals and tenders received after due date shall not be entertained.
3. In case of discrepancy between unit price & total price, the unit price shall prevail.
4. The Bid security (EMD) for Rate Contract worth Rs. 5,000.00 (Rupees Five thousand only) for each proposal is to be paid in the form of DD/ BG/ FDR in favour of Director, NRCP, ICAR, Guwahati. This amount (Bid Security) will be converted into performance Security money, if rate contract is awarded.
5. Where contract (R/C) for supply of goods, etc. imported (Subject to custom duty and foreign exchange fluctuations) and / or locally manufactured (Subject to excise duty and other duties & taxes), the percentage of price should be specifically stated along with the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
6. 03 Copies of Price list valid for The Rate Contract Period should be submitted.
7. Authorization certificate in respect of Foreign Principals duly self attested and showing validity for the year 2013-2014 should be submitted.
8. Terms & Condition given in the institute format duly signed/ sealed should be submitted.
- 9. Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up.**
10. The price list which is in CD may be downloaded and copy may be supplied to this office duly signed and sealed by the authorized signatory.
11. The Annual Turn Over of the firm during last 3 years with the ICAR Institute may also please be furnished.
12. The competent authority reserve the right to accept to reject any or all tenders without assignment any reason.

Signature of Tenderer