



ICAR-NATIONAL RESEARCH CENTRE ON PIG
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
RANI, GUWAHATI-781131(ASSAM)
Phone: 0361 2847195/2847946



F.No: 577/NRCP/2014-15

Dated: 29.04.2015

INVITATION FOR EXPRESSION OF INTEREST (EOI)

EOI is invited on behalf of the Secretary, ICAR from Public Works Organizations/ PSU's (State & Central Govt. Organizations) within **15.05.2015** for 02 (two) different works as mentioned below at the ICAR – NRC on Pig, Rani, Guwahati which are proposed to be executed during the Current Financial Year 2015-16. Interested Agency shall attend the pre-bid discussion to be held at **11.30 A.M on 08.05.2015** at the Committee Room of ICAR-NRC on Pig, Rani, Guwahati, Assam.

Sl.No.	Name of the Work
1.	Extension of Quality Control Lab
2.	Construction of Farmer's Hostel

The quotations in terms of departmental charges through the EOI as per the terms and conditions at Annexure – I of E.O.I are to be submitted to the Estate Officer of the Institute at Rani on or before **15.05.2015 by 2.00 P.M** and will be open on the same day at **3.00 P.M** in the Committee Room of ICAR-NRC on Pig, Rani, Guwahati in the presence of bidder or his authorized representative. If it happens to be holiday, the EOI will be opened on the next working day. Delay in submission/transit loss or damage of any part arising due to postal or any other irregularities at any stage will not be considered. The bidder may visit the site at ICAR-NRC on Pig, Rani, Guwahati to acquaint with the quantum of work requirement before submitting final bid. The details of the terms and conditions of the EOI may either be downloaded from the websites at www.nrcp.in or may be obtained from the office of the Estate Officer at ICAR-NRC on Pig, Rani, Guwahati on any working day during the office hours till **4.00 P.M on 14.05.2015**.

(D.K.Sarma)
Director

Copy for necessary information and action to:

- 1) The Chairman, Work Committee, ICAR-NRC on Pig, Rani, Guwahati
- 2) The I/C Estate, ICAR-NRC on Pig, Rani, Guwahati
- 3) The AO I/C/ AAO, ICAR-NRC on Pig, Rani, Guwahati
- 4) The AF&AO, ICAR-NRC on Pig, Rani, Guwahati
- 5) The Nodal Officer, ARIS cell with request to upload the tender document in the website.
- 6) Notice Board

GENERAL TERMS & CONDITIONS

1. Scope of works:

- 1.1 The selected organization will be expected to plan, design, estimate and execute the work in totality including general architecture, structural design of the building, required geotechnical investigations, electrical design, energy conservation architecture, photo thermal cooling or based on renewable source of energy, quantity surveying –civil, electrical, water supply design, liaison work for obtaining required regulatory clearances, obtaining necessary approval from local authorities if needed to make the facility functional in all respects and any other work which may crop up during the design. The scope is indicative and not exhaustive.

2. Who can apply:

To be eligible for consideration an organization should have:

- 2.1 Executed PMC of at least two large buildings of similar nature
2.2 Executed at least one project of Rs. 1.0 crores during the last three years.
2.3 Annual turnover of not less than Rs. 2.0 crores per annum during last three years.
2.4 On its rolls on full time basis adequate number of competent civil, structural, electrical, architects to plan/design/execute the work. Applicants who do not have such staff on its rolls and plan to hire for the purpose, may clearly so state.
2.5 A blacklisted agency by any Govt. Department is not eligible to participate in EOI.

3. How to apply:

Expression of Interest (EOI) will comprise of two parts

- a) Technical capability
b) Quotation of departmental charges, all other charges, taxes etc.
3.1 In support of its technical capability the organizations are required to furnish following information:

I: Basic Identification data regarding the organization

Designed to elicit in a structured format the basic identification data about the organization. Please attach the organizational chart/ organogram of the organization with Form No. I & II.

II: Organization's HR data

Designed to elicit in a structured format the organization's HR data. Please attach CVs of Key personnel.

III: Organization's financial strength

Designed to elicit in a structured format the organization's financial strength. Please attach copies of duly audited balance sheets for the last 3 years.

IV: Previous work experience of the organization

Designed to elicit in the structured format the previous work experience of the organization during the last three years.

V. Summary of information about similar works executed

Designed to elicit in a structured format the summary of information about similar work.

VI: Information about the current works

Design to elicit in a structured format the information about the current works/ projects/ jobs in the hand of the organization.

All the above information may be submitted in Envelop No. I

- 3.2 In support of quotation for departmental charges, all other charges, taxes etc., the organization must submit their quotation in a separate Envelop No. II. Both the envelopes may be placed in a bigger envelope and sealed and addressed to " THE DIRECTOR, ICAR – NATIONAL RESEARCH CENTRE ON PIG, RANI, GUWAHATI – 781 131. The agency should give their complete address on the bottom left corner of the main cover. EOI should be sent by Registered Posts/ to be hand delivered should be put in the Tender Box kept in the Administrative Block , ICAR-NRC on Pig, Rani, Guwahati – 781 131 not later than **2.00 P.M on 15.05.2015.**

This bigger envelope may be superscripted as " EOI for construction of (i) Name of the works.

4. Selection method:

- 4.1 The purpose of the present exercise is to invite expression of interest from interested parties. The question of award of work would arise only after an organization has been selected for the purpose in the manner stated in the preceding paragraphs.
- 4.2 The technical capability of the parties who have submitted EOI would be evaluated by the Work's committee of the Institute which would prepare a recommendation to select the agency.
- 4.3 The applicant would be asked to make a presentation before the committee during the pre-bid discussion.
- 4.4 The final selection of the agency will be in accordance with General Finance Rule (GFR).
- 4.5 The agency has to attend the Pre-Bid Discussion fixed on 08.05.2015 at 11.30 A.M at the committee room, ICAR-NRCP, Rani, Guwahati, failing which their Quotation for Expression of Interest will not be entertained.**

5. General:

- 5.1 Parties desirous of visiting the site can do so between 10.0 a.m to 4.0 P.m on all working days.
- 5.2 Director, ICAR – National Research Centre

Form I: AGENCY'S IDENTIFICATION DATA

1	Name	
2	Head office	
(a)	Address	
(b)	City	
(c)	Pin	
(d)	E-mail address	
(e)	Phone Nos. with STD code	
(f)	Fax No	
(g)	Contact person's name and designation with mobile number	
3	Office in North East	
(a)	Address	
(b)	City	
(c)	Pin	
(d)	E-mail address	
(e)	Phone Nos. with STD code	
(f)	Fax No	
(g)	Contact person's name and designation with mobile number	
4	Whether worked with ICAR/ IARI earlier (Project wise details may be furnished)	Yes / No

<Applicant's Name with seal>
 Name: <<Insert Name of Contact>>
 Title: <<Insert Name of Contact>>
 Signature: <<Insert Signature>>

Form II: AGENCY'S HUMAN RESOURCES DATA

1. Manpower

- (a) Civil Engineer
- (b) Electrical Engineers
- (c) Architects
- (d) Structural Engineer

2. Planner/ Designer

- (a) Consultant
- (b) Quality Control
- (c) Architect/ Designer
 - I. General
 - II. Energy conservation
 - III. Interior

3. Project Management Team

<Applicant's Name with seal>
Name: <<Insert Name of Contact>>
Title: <<Insert Name of Contact>>
Signature: <<Insert Signature>>

Form III: AGENCY'S FINANCIAL DATA

1. Latest financial year (2013-14)

- | | |
|---------------------------------|---------|
| (a) Balance sheet furnished: | Yes/ No |
| (b) Total annual turnover | lacs |
| (c) Turnover for the work | lacs |
| (d) Net worth | lacs |
| (e) Assets | lacs |
| (f) Working capital | lacs |

2. Previous financial year (2012-13)

- | | |
|---------------------------------|---------|
| (a) Balance sheet furnished | Yes/ No |
| (b) Total annual turnover | lacs |
| (c) Turnover for the work | lacs |
| (d) Net worth | lacs |
| (e) Assets | lacs |
| (f) Working capital | lacs |

3. Previous financial year (2011-12)

- | | |
|---------------------------------|---------|
| (a) Balance sheet furnished | Yes/ No |
| (b) Total annual turnover | lacs |
| (c) Turnover for the work | lacs |
| (d) Net worth | lacs |
| (e) Assets | lacs |
| (f) Working capital | lacs |

4. Bankers

- (a) Name
- (b) Address
-
- City
- Pin
- (c) E-mail Address
- (d) Phone No. with STD Code
- (e) Fax No.

5. Please furnish the copies of balance sheet of last five years.

Instructions:

1. Balance sheets for last five years are required to be furnished by agency.
2. In Sl. No. 1(b), 2(b), 3(b) turnover to be filled for 12 months. If the figure is not available, then agency may calculate and fill up.
3. Please calculate "Agency's turnover for the work" as follows:
Turnover for the work = Total turnover - Turnover from sales (if any)
4. Please calculate "Net Worth" as follows:
Net worth = Capital + Reserves - Accumulated losses
5. Please calculate "Working Capital" as follows:
Working capital = Current Assets - Current liabilities.

Form IV: AGENCY'S PREVIOUS EXPERIENCE DATA

1.

i) Name of Work
ii) Client Name
iii) Client Address

	City
	Pin
iv) E-mail address (if any)
v) Phone No. with STD code
vi) Fax No.
vii) Contractual start date
viii) Contractual completion date
ix) Actual completion date
x) Liquidated damages levied, if any for delayed completion.....
xi) Total value of work as per Work Order
xii) Total value of actual work done
xiii) A copy of work Order/ Completion Certificate

<Applicant's Name with seal>
 Name: <<Insert Name of Contact>>
 Title: <<Insert Name of Contact>>
 Signature: <<Insert Signature>>

**Form V: SUMMARY OF SIMILAR WORK i.e. CONSTRUCTION OF NATIONAL
CONTAINMENT FACILITIES COMPLETED/ UNDER EXECUTION**

S. No.	Name of work	Area of building with capacity	Name of client with full address and telephone No.	Estimated cost	Completed cost	Actual time taken to complete the job after award

<Applicant's Name with seal>
 Name: <<Insert Name of Contact>>
 Title: <<Insert Name of Contact>>
 Signature: <<Insert Signature>>

Form VI: AGENCY'S CURRENT JOB DATA

1.

- i) Name of Work
- ii) Client Name
- iii) Client Address
-
-
-
-
- City
- Pin
- iv) E-mail address (if any)
- v) Phone No. with STD code
- vi) Fax No.
- vii) Start date
- viii) Completion date (Scheduled)
- ix) Percentage progress
- x) Expected completion date
- xi) Total value of work

<Applicant's Name with seal>
Name: <<Insert Name of Contact>>
Title: <<Insert Name of Contact>>
Signature: <<Insert Signature>>